



Minutes – 6 June 2019

Present: Lisa Cornelissen (Chair), Vicky Read (from 6.11pm), Maree Roy, Fiona Beattie (to 7.17pm), Cr Pam Colenso and Maisie Arnold-Barron (student representative).

In Attendance: Angela Williams (Committee Advisor).

Conduct of Business: The meeting was conducted in public in the Supper Room, The Waihinga Centre, Texas Street, Martinborough on 6 June 2019 between 6.00pm and 7.56pm.

Also In Attendance: Charlotte Harding, Martinborough Business Association (MBA) and Sheryl Anton, Olivio-nor.

PUBLIC BUSINESS

Mrs Cornelissen advised that Sheryl Anton from Olivio-nor would be in attendance to speak to her request for signage in the public forum section.

EXTRAORDINARY BUSINESS

Mrs Cornelissen proposed that a late grant application be accepted for consideration in the Financial Assistance section of the agenda.

MCB RESOLVED (MCB 2019/23):

To accept the late grant application from South Wairarapa Kahui Ako as part of agenda item 6.4 Financial Assistance Report. The application is for funding a Matariki celebration at Hau Ariki Marae. The reason it cannot be deferred to the July meeting is Matariki, the Maori New Year is this month. The seven-star cluster is most visible between 25 June – 3 July. The celebration is planned to take place on 27 June.

(Moved Cornelissen/Seconded Beattie)

Carried

1. APOLOGIES

MCB RESOLVED (MCB 2019/24):

To receive apologies from Mayor Napier, Mr Wilson (CEO), and Cr Maynard and noted Ms Beattie would need to leave by 7.00pm.

(Moved Cr Colenso/Seconded Beattie)

Carried

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2. CONFLICTS OF INTEREST

Mrs Cornelissen advised she may have a perceived conflict of interest as Ms Anton from Olivio-nor is from a neighbouring property.

3. PUBLIC PARTICIPATION

3.1 Charlotte Harding (MBA)

Ms Harding presented the new revamped brand identity ready for relaunch in Spring. The identity is community/local focussed with a colourful seasonal approach. MBA are keen to work with the MCB to promote the new image. Mrs Cornelissen advised that exact locations for banners are being finalised and number of banners will be dependent on budget. FlagTrax to be further discussed under Agenda Item 8.1.8.

3.2 Sheryl Anton (Olivio-nor)

Ms Anton spoke to her request to have directional signs installed that work within laws and criteria of Council to assist guests locate the new boutique accommodation and event venue business. This request will be discussed further under Agenda Item, 6.5.

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

MCB NOTED:

Action 340 - To advise Ms Anton from Olivio-nor the outcome of the decision reached regarding signage at this meeting, Mrs Cornelissen.

5. COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 14 March 2019

MCB RESOLVED (MCB 2019/25):

That the minutes of the Martinborough Community Board meeting held on 14 March 2019 be confirmed as a true and correct record.

(Moved Cornelissen/Seconded Beattie)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Committee Minutes Report

Mrs Cornelissen explained the format of the report providing minutes from the newly formed committees following the change in governance structure and reporting. Members discussed that the minutes do not provide the level of information received prior but noted that the full agenda pack was available to view on the website.

MCB RESOLVED (MCB 2019/26):

1. To receive the Committee Minutes Report.

(Moved Cornelissen/Seconded Beattie)

Carried

2. Action 341: To enquire with Mayor Napier if there is an alternative to presenting the community boards with fuller information from

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Council committee meetings other than locating the information on the website, Cr Colenso.

6.2 Action Items Report

The MCB reviewed the actions report, discussed items and noted further updates.

MCB RESOLVED (MCB 2019/27):

1. To receive the Action Items Report.
(*Moved Cornelissen/Seconded Beattie*) Carried
2. Action 342– To request a Pain Farm report for the next meeting, Mr Allingham.

6.3 Income and Expenditure Report

MCB RESOLVED (MCB 2019/28):

1. To receive the Income and Expenditure Statement for the period 1 July 2018 – 31 March 2019.
(*Moved Beattie/Seconded Cr Colenso*) Carried
2. To agree that the un-invoiced hire fee of \$100 for Pirinoa Hall be donated to the Pirinoa Hall.
(*Moved Cr Colenso/Seconded Cornelissen*) Carried
3. Action 343 – To contact the Pirinoa Hall secretary to request payment details for the donation, Ms Cornelissen.
4. Action 344 – To confirm with Madcaps if the Christmas parade costs have been invoiced, Mrs Cornelissen.
5. Action 345 – To remove the \$500 for Martinborough School from current commitments, confirm if all community board chair conference expenses have been processed and confirm the commitment for the student honorarium, Ms Mitchell.

6.4 Financial Assistance Report

MCB RESOLVED (MCB 2019/29):

1. To receive the Applications for Financial Assistance Report.
(*Moved Beattie/Seconded Read*) Carried
2. To grant Narida Hooper \$500 to help fund the cost of a painting workshop with artist Joe McMenamin for ten South Wairarapa rangatahi (youth).
(*Moved Cornelissen/Seconded Beattie*) Carried
3. To grant Wairarapa Maths Association \$300 to help with the costs associated with the annual ‘Matharapa’ competitions.
(*Moved Cornelissen/Seconded Cr Colenso*) Carried
4. To grant the South Wairarapa Kahui Ako \$1000 (if the balance of funds required are achieved) to assist with the running of a Matariki celebration at Hau Ariki Marae, and, as the celebrations cover areas other than Martinborough, to suggest approaching the Carterton District Council and Featherston and Greytown Community Boards for additional funding.

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6.5 Request for Directional Signage Report

Members reviewed the officers report and recommendations for Olivio-nor's directional sign request and considered the submission made earlier by Ms Anton.

MCB RESOLVED MCB 2019/30):

1. To receive the Request for Directional Signage Report.
2. To agree to install one blue directional sign (Option 3) on the corner of Fraters Road and Sutherland Drive, as a generic sign with further consultation with Ms Anton as to the exact wording and in agreement with officers and the Chair. The cost of the sign to be paid for by the applicant.

(Moved Cornelissen/Seconded Read)

Carried

3. Action 346 – To request that the policy for signage is reviewed by the appropriate Council committee and, once finalised, to publish on the website, Mr Allingham.

7.17pm – Ms Beattie left.

Ms Arnold Baron left the meeting at 7.18pm and returned at 7.20 pm.

6.6 Community Board Terms of Reference

Mrs Cornelissen advised that both the Greytown and Featherston Community Boards had requested further time to review and provide feedback and discuss at the next meeting. The previous version and a clean copy without tracked changes would be provided to the Community Boards for review. MCB discussed references to civil defence emergency management in both the role of the board and responsibilities and that reference needs to be made to the 'hub.'

MCB RESOLVED (MCB 2019/31):

1. To receive the Community Board Terms of Reference.
2. That further review be undertaken by way of a workshop session.
3. To agree that references in the role and responsibilities sections of the document be reviewed to reflect that members of community boards do not feel they have the appropriate training to be involved in response and recovery in an emergency, however individuals can attend and assist any civil defence emergencies if available.

(Moved Cornelissen/Seconded Roy)

Carried

4. Action 347 - To arrange a workshop session to discuss and review the Terms of Reference prior to the July meeting, Mrs Cornelissen.

7. NOTICES OF MOTION

There were no notices of motion.

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8. CHAIRPERSONS REPORT

8.1 Chairperson's Report

Mrs Cornelissen advised members that an initial meeting was held and update provided to the new CEO, Mr Wilson. Being new to the area, further time will be spent introducing Mr Wilson to Martinborough. Members discussed the items detailed in the report and recommendations.

*MCB RESOLVED (MCB 2019/32) to receive the Chairperson's Report.
(Moved Cr Colenso/Seconded Roy)*

Carried

8.1.1 Meetings and Events

MCB reviewed the meetings and events and projects and initiatives.

8.1.2 MCB Workshop

*MCB RESOLVED (MCB 2019/33) to receive the MCB Workshop notes
(Moved Cornelissen/Seconded Read)*

Carried

8.1.3 2018/2019 Budget

MCB RESOLVED (MCB 2019/34):

1. To receive the 2018/2019 Budget.
2. To approve \$1,287.41 to be allocated to three dog poo bins – two on the Palliser Vineyard walk and one to be installed on Jellicoe Street.
3. To approve expenditure of up to \$400 to kickstart Neighbourhood support events in Martinborough – a community connection coffee morning and a family event during volunteer week.
4. To approve expenditure of up to \$250 to provide a large outdoor clock at Martinborough Pool – subject to receiving a suitable vandal proof recommendation from officers.

(Moved Cr Colenso/Seconded Cornelissen)

Carried

8.1.4 Martinborough Pool

MCB RESOLVED (MCB 2019/35):

1. To agree to accept funds from Martinborough's disbanded swimming club to be ring fenced in the MCB budget and spent on improvements or services to be provided in Martinborough Pool, i.e. moveable seating, shade or provision of swimming lessons.
- 2.. To request the Amenities Manager to provide costings for improving the shade and seating at Martinborough Pool.

(Moved Cornelissen/Seconded Cr Colenso)

Carried

8.1.5 Olivio-nor Signage Request

Discussed in agenda item 6.5.

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8.1.6 Waihinga Centre Event Publicity

MCB RESOLVED (MCB 2019/36):

To request that officers investigate (when time and funding allow) the listing of the Waihinga Centre on eventfinder or updating the old Town Hall venue and provide an event board within the centre.

(Moved Cr Colenso/ Seconded Cornelissen)

Carried

8.1.7 Fireworks in Considine Park

1. To agree to set aside \$300 in the 2019/20 budget for this November towards the firework event in Considine Park.
2. To agree to ask Charlotte Harding to run the fireworks event as a fundraiser for the Water Play area in the Waihinga park and playground.

(Moved Cornelissen / Seconded Cr Colenso)

Carried

MCB undertook to revisit the need for portaloos in Considine Park if access to the pool toilets has not been completed prior to the fireworks display.

8.18 FlagTrax

MCB RESOLVED (MCB 2019/37):

1. To agree on the final placement of the FlagTrax system as presented by Cr Colenso.
(Moved Cr Colenso/Seconded Roy)
2. Action 348 - To provide the Chair the final list and locations of FlagTrax poles and photographs, Cr Colenso.
3. Action 349 – To liaise with FlagTrax as to the system and installation costs to ensure that total expenditure does not exceed \$14,000 (50% funded by MCB beautification funds, 50% funded by SWDC, Mrs Cornelissen.
4. Action 350 - To discuss with Gray Carter the removal of existing banners, Cr Colenso.
5. Action 351 - To liaise with the Featherston and Greytown Community Board chairs regarding materials and suppliers for producing the FlagTrax banners, Mrs Cornelissen.

Carried

8.18 Community Board Conference

Members noted the tabled Community Board Chair conference report and agreed it was a very informative and useful report.

MCB RESOLVED (MCB 2019/38)

1. To receive the South Wairarapa Community Board Chairs' Report.
2. To receive the tabled Community Board Conference Report.

(Moved Cornelissen/Seconded Roy)

Carried

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3. To add the conference outcomes to a MCB workshop, Mrs
Cornelissen.
(Moved Cornelissen/Seconded Cr Colenso)

Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

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